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NO CHANGE in Class. ☐

☐ DECLASSIFIED

Class. CHANGED TO: TS S (C)

DDA Memo, 4 Apr 77

Director of Training Auth: DDA REG. 77/176

30 September 1960

Date: 060278 By: 025

Chief Instructor, Instructional Techniques Course

Final Course Report, ITC No. 49

1. ITC No. 49, totaling 18 hours, was presented on 27 - 29 September 1960 to six members of the Language and Area School (two staff and four contract employees).
2. Attachment A is a copy of the course schedule and outline of subjects presented. Attachment B are copies of the individual student Training Reports.
3. Class Performance and Student Attitudes: The student body represented four or five different cultures with English as the only common yet secondary language. This may help to explain the fact that the overall class performance was very satisfactory but not generally outstanding. The students' attitudes, however, were generally characterized by cooperativeness, eagerness, willingness to participate effectively in the class activities, and a desire to apply the principles and techniques discussed in their own instructional situations. In order to surmount any reluctance on the part of the students in critiquing other students' class presentations, the instructor took the prime responsibility for the critique and drew in wherever possible comments from the other students. Some students, however, quite willingly made constructive suggestions. This modification of the usual critique method seemed to be successful in this instance and did not affect students' pride and sensitivity to each other's face saving or possible feelings of personal inadequacy.
4. Outstanding Performances: None.
5. Significant Findings, Recommendations, Follow-up Actions: This class was the final ITC in a series of four scheduled classes for LAS. [REDACTED] indicated that all his instructor personnel, with the exception of one staff and one contract, have now been through the ITC. [REDACTED] was given complete responsibility for organizing and conducting this class, and, in fact, did almost all the classroom instruction. The reactions of several students in this class seemingly indicated a need and desire for more detailed instruction and depth of study in the area of Evaluating Student Progress. It

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was suggested to [REDACTED] that this subject might effectively be covered in the form of an Instructor Workshop. The students in this ITC, as well as other LAS students, might also participate in such a Workshop since their general backgrounds in this subject are somewhat similar. The instructors of the ITC are most willing to accept responsibility to organize and conduct such a Workshop and this was made known to [REDACTED]

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I feel that these four ITC presentations have been unique as to the amount of detail and collaboration conducted between [REDACTED] and the ITC instructors. In several respects by the actual material taught in these ITC's we have augmented his task in developing professionally and technically his instructor personnel.

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This is the first opportunity we have had in working with people of foreign backgrounds. This work has definitely increased our capability and awareness of such differences in personalities. This might be compared to the difference in learning by listening to a lecture or by participating in role playing. This association may also have a payoff in terms of future attention we may be required to give in overseas training; i.e., preparation of training materials, training in the use of interpreters, etc.

As is customary in the ITC presentations, the instructors of the ITC, several months in the future and upon the scheduling of [REDACTED] will visit an actual classroom operation of each student in this ITC and offer suggestions for improvement where appropriate. In addition, [REDACTED] has mentioned his intention to follow through personally on this instruction in his role as a training supervisor.

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**Attachments:**

- A. Course Schedule
- B. Training Reports

**Distribution:**

- Orig. & 1 - Addressee
- 1 - Chief Instructor
- 1 - PPS

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OTR/PPS: [REDACTED] :nld (30 Sep 60)

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